

STAFF COMPENSATION

The finance officer will establish regular pay days and pay periods for all employees. Pay days and pay periods for employees in positions of like classification will be the same. All wages due for the pay period will be paid on the pay day following the pay period except that pay for days of work may be withheld for inclusion in a future pay period in order to assure payment of wages only for work performed and for bookkeeping purposes or otherwise in accordance with other policies pertaining to contract payments and/or extra-duty compensation.

Adoption Date: 2/21/17